I. Choose the Correct Answer: 15x1=15

1. What is the 1's Complement of 00100110?
   a. 00100110 b. 00100111 c. 11011001 d.001001111

2. What is the short cut key to go to the start of the document?
   a. Ctrl+Home b. Ctrl+End   c. Home   d. End

3. Press _____ to open the styles and formatting window.
   a. F12   b. Alt   c. F11   d. Ctrl

4. _____ is the shortcut key to close a document.
   a. Ctrl+X   b. Ctrl+W   c. Ctl+C   d. Ctrl+Alt+X

5. Micro processors were first introduced in _____.
   a. 1960s   b. 1970s   c. 1980s   d. 1990s

6. The simplest method to represent negative binary number is called
   a. Signed Magnitude   b. unsigned Magnitude
   c. 1's Complement   d. 2's Complement

7. The _____ is a very high speed and expensive memory
   a. Cache memory   b. RAM   c. ROM   d. Registers

8. Which of the following is not a relational operator?
   a. =   b. >=   c. <=   d. !=

9. In Impress, which views show thumbnail version of all slides arranged in horizontal rows?
   a. Notes   b. Outline   c. Handout   d. Slide sorter

10. Who developed Visicalc?
    a. Bob Frankston   b. James Grabling
    c. Bijarne strsatraug   d. Dennis Ritchio

11. Identify the extension of the impress presentation?
    a. .odp   b. .ppt   c. .opd   d. .odb

12. Which of the following is a CISC processor?
    a. INTEL P6 b. AMDK6   c. Pentium III   d. Pentium IV

13. Which amongst this is not an octal number?
    a. 645   b. 541   c. 875   d. 105

14. Which key is used to see the slide show?
    a. F1   b. F3   c. F5   d. F7

15. Identify the default mail in Ubuntu.
    a. Firefox b. Thunder bird c. Internet Explorer   d. Chrome

II. Answer any Six from the following: 6x2=12
        Q.No.20 is Compulsory

16. Write any four output devices.
17. How do you merge cells in a table?
18. Define Radix.
19. What is a difference between a slide and slide show?
20. What are the keyboard shortcuts to cut, copy and paste?
21. Define Date Arithmetic.
22. What are the types of micro processor based on the data width?
23. Write the difference between backspaces and Delete key.
24. i) 10011101-1101   ii)1000111-10111

III. Answer any Six from the following: 6x3=18
        QO.No.32 is Compulsory

25. What are the various actions of mouse? Explain.
26. Compare FIFO and SJF scheduling algorithms.
27. Write the 2's Complement number for the following decimal Numbers: a) -22 b)65. Otherwise state the reason.
28. What is multi-processing?
29. What are the two types of RAM? Differentiate them.
30. Expand and Explain ISCII.
31. Differentiate Data and Information.
32. What is Fault Tolerance?
33. Write the steps to change the line spacing of test.

IV. Answer in detail: (any 5)   5x5=25

34. Explain the various components of Computer.
35. Explain the concept of a distributed Operating System.
36. Explain the elements of Window in Windows Operating system.
37. Explain various types of views in Open Office Impress.
38. Arrange the memory devices in ascending order based on the access time.
39. Explain page formatting in Writer.
40. Write the steps to generate the following series 33,30,27.....3
41. What are the different methods to change margins in writer?